



# Toodyay Agricultural Society



**The 2025 Annual General Meeting of the Toodyay Agricultural Society (Inc) will be held on Monday, 10 February 2025, commencing at 7:00pm in the Youth Hall at the Toodyay Showgrounds**

**Nominations are open for financial Society members for the following positions:**

- President
- Treasurer
- Committee Member (maximum of 15)
- 1st Vice President
- 2nd Vice President

**The following documents will be provided directly to financial members:**

- Agenda
- Committee Member Nomination Form
- 2024 Annual General Meeting Minutes
- Proxy Form

*These documents will also be publicly available on the Society website in January.*

**Become a Financial Member NOW for just \$25!**

Head to our website, [www.toodyayagshow.com.au/forms/membership](http://www.toodyayagshow.com.au/forms/membership) – you can enter your details and pay online, or download a Membership Form to mail or email your membership. Membership includes two entry tickets, a Schedule and a refreshment voucher valued at over \$40.

Please direct any queries to the Society President, Karen Dore, via 0413 380 650 / [toodyayagsociety@gmail.com](mailto:toodyayagsociety@gmail.com)

**AGM ~ Monday 10 February 2025 ~ Toodyay Showgrounds**



# Toodyay Agricultural Society (Inc)

founded 1853

PO Box 362, Toodyay, WA 6566

Email: [toodyayagsociety@gmail.com](mailto:toodyayagsociety@gmail.com)

Web: [www.toodyayagshow.com.au](http://www.toodyayagshow.com.au)

President: 0413 380 650

ABN: 96 074 225 286

## Notice of 2025 Annual General Meeting

Dear Member,

The 2025 Annual General Meeting of the Toodyay Agricultural Society (Inc) will be held on Monday, 10 February 2025, commencing at 7:00pm in the Youth Hall at the Toodyay Showgrounds.

Nominations are called for from financial members of the Society to fill the following offices:

- President
- 1st Vice President
- 2nd Vice President
- Treasurer
- Committee Member (maximum of 15)

If you are unable to attend the meeting, you are entitled to appoint a proxy from members of the Society to vote on your behalf on any matter.

Please find enclosed the following documents:

- Agenda
- 2024 Annual General Meeting Minutes
- Committee Member Nomination Form
- Proxy Form

We look forward to seeing you on 10 February.

Kind regards,

*Karen Dore*

President, Toodyay Agricultural Society

*Major Sponsors 2024*



**RioTinto**





**Toodyay Agricultural Society (Inc)**  
**Annual General Meeting Agenda**  
**Monday 10 February, 2025 – 7.00pm, Youth Hall**

**1 Meeting Opening**

President to declare the meeting open and welcome attendees.

**2 Attendance**

President to request all attendees to sign the Attendance Sheet.

Apologies

President to call for verbal, and share written, apologies.

**3 Confirmation of Minutes**

Resolution 01/02/25: That the Minutes of the previous meeting held on Monday 12 February 2024 be confirmed as a true and accurate record of the meeting.

Proposed: \_\_\_\_\_ | Seconded: \_\_\_\_\_

**4 President's Report**

President to table their report, and respond to questions.

Resolution 02/02/25: That the President's Report be received.

Proposed: \_\_\_\_\_ | Seconded: \_\_\_\_\_

**5 Treasurer's Report**

Treasurer to table the financial statements and respond to questions.

If present, Auditor to table an assessment of the financial statements and respond to questions. In the Auditor's absence, Treasurer to table the Auditor's report.

Resolution 03/02/25: That the Treasurer's Report be accepted.

Proposed: \_\_\_\_\_ | Seconded: \_\_\_\_\_

**6 Election of Officers**

*Note: as per the 2024 AGM Constitutional Amendment, "a Committee member holds office until the position is declared vacant" and all positions are declared vacant at each annual general meeting.*

President to stand down. Administration Officer, or nominee, to act as Returning Officer.

Returning Officer to call for verbal, and share written, nominations.

To be elected:

- President
- 1st Vice President
- 2nd Vice President
- Treasurer
- Patron
- Committee (maximum of 15)

*The Immediate Past President remains as a member of the executive as per Constitution rule 27 (3) (e).*

Newly elected President to take the Chair.

**7 Appointment of Auditor**

President to call for verbal, and share written, nominations.

Resolution 04/02/25: That \_\_\_\_\_ be appointed as Auditor for 2025.

Proposed: \_\_\_\_\_ | Seconded: \_\_\_\_\_

**8 Membership Fees**

The Membership Fee for 2025 is set at \$25.

For discussion, the addition of a Family Membership Fee, with a proposed fee of \$35 to include three children's tickets.

Resolution 05/02/25: That the Membership Fees for 2026 be set at \_\_\_\_\_.

Proposed: \_\_\_\_\_ | Seconded: \_\_\_\_\_

**9 Show Entry Fees**

The entry fees for 2024 were Adult \$15 | Concession \$5 | Child (6-15yrs) \$5 | U6 Free.

For discussion, that the Concession fee be raised to \$10.

Resolution 05/02/25: That the Entry Fees for 2025 be set at Adult \$\_\_ | Concession \$\_\_ | Child (6-15yrs) \$\_\_ | U6 Free

Proposed: \_\_\_\_\_ | Seconded: \_\_\_\_\_

**10 General Business – of which notice has been given**

As at 10/11/24 – nil.

**11 General Business**

President to invite observations from attendees.

**12 Next Meeting**

The next AGM will be held on Monday 9 February, 2026 at the Youth Hall, doors open 6.30pm, meeting from 7.00pm.

**13 Meeting Closure**

President to formally close the meeting and invite all attendees to stay for refreshments.



# *Toodyay Agricultural Society (Inc)*

## *Nomination Form 2025*

<b>Name:</b>	
<b>Postal Address:</b>	
<b>Email:</b>	
<b>Phone:</b>	

Being a current financial member of the Toodyay Agricultural Society, I nominate for the position of

.....

at the AGM to be held on Monday 10 February 2025.

In so doing I agree to uphold the Rules of the Association (Constitution) and work constructively with the Committee to achieve the objectives of the organisation which are to:

1. Encourage and promote the development and expansion of agriculture, pastoral pursuits, horticulture, arts and crafts, entertainment and social activities within the Shire of Toodyay.
2. Organise and manage an 'Annual Toodyay Agricultural Show'.
3. Organise and manage other similar or associated activities.

Signed: .....

Date: .....

Please return to the Society administration office before the meeting:

- Mail: PO Box 362, Toodyay WA 6566
- Email: [toodyayagsociety@gmail.com](mailto:toodyayagsociety@gmail.com)
- In Person: At the Annual General Meeting



# *Toodyay Agricultural Society (Inc)*

## *Proxy Form 2025*

<b>Name:</b>	
<b>Postal Address:</b>	
<b>Email:</b>	
<b>Phone:</b>	

The Toodyay Agricultural Society Annual General Meeting will be held at 7.00pm on Monday 10 February 2025 in the Youth Hall at the Toodyay Showgrounds.

If you are unable to attend the meeting and wish to appoint a proxy, please complete this form and return, by Friday 7 February 2025, to the Society administration office via:

- Mail: PO Box 362, Toodyay WA 6566
- Email: [toodyayagsociety@gmail.com](mailto:toodyayagsociety@gmail.com)

### **Nomination of Proxy**

Being a current financial member of the Toodyay Agricultural Society, nominate financial member

.....

as my proxy at the Toodyay Agricultural Society AGM, to be held on 10 February 2025.

Signed: .....

Date: .....



# Toodyay Agricultural Society (Inc)

Founded 1853

-  
Annual General Meeting, 12<sup>th</sup> February 2024 held at the Toodyay Showgrounds.

## MINUTES

1. Meeting Opening. – President, Mr Bruce Shenn opened the meeting at 7 p.m.
2. Attendance: Bruce Shenn (President), David Chitty (Patron), Alison Wroth (Immediate Past-President,) Kate Steeples (Treasurer), Michael McKeown (Shire President), Shirley Kemp, Liz Boston, Beth Frayne, Lani McGeady, Elaine Finn, Wayne Fletcher, Damian Davis, Kat Davis, David Sims, Shelley Dival, Sean Hefferon, (Toodyay Herald), Wesley Sutton (SOT), Geoff Appleby (Admin)

3. Proxies.

Alison Wroth held the proxy for Kerry Knowles. The proxy form had been duly lodged.

4. Apologies: Kerry Knowles, Nyaree Lawler, Pauline Mallick, Rick Mallick, Tina Price, Steve McCormick, Tiff Paley, Brendan Ragus, Karen Dore, Kevin Hutchinson, Jacquie Lacy, Colin Kendall, Charlie Wroth, Kate Morgan.

5. Confirmation of minutes

The minutes of the previous annual general meeting held on Monday 13<sup>th</sup> February 2023 were confirmed as an accurate record of that meeting. Proposed by Kate Steeples, seconded by Shirley Kemp. CARRIED. (1/2/24)

6. President's Report

The President, Bruce Sheen, tabled and read his report. The report was received on a motion proposed by Kate Steeples, seconded by David Chitty. Carried. (2/2/24)

7. Treasurer's report

The treasurer, Kate Steeples, tabled her report and the auditor's statement and addressed both reports. The treasurer's report was received on a motion of Liz Boston, seconded by Shirley Kemp. Carried. (3/2/24)

8. Election of Committee.

The President relinquished the Chair and requested the Administration Officer to conduct the election of office bearers. The AO declared all positions vacant and as a requirement of Clause 34 (1) of the TAS rules proposed that the number of ordinary committee members to

serve on the 2024 committee be 17. The motion was seconded by Alison Wroth. Carried.  
(4/2/24)

The Administration Officer called for nomination from the floor for the office of President. No nomination was forthcoming.

The Administration Officer called for nomination from the floor for the office of First Vice-President. No nomination was forthcoming.

The Administration officer had a nomination for Junior Vice-President and called for further nominations from the floor. There were no further nominations and Colin Kendall was elected as Junior Vice President. (After the meeting the Administration Manager received notification that Mr Kendall had withdrawn his nomination.)

The Administration Officer called for nominations for the treasurer. There was one nomination and Shirley Kemp was duly elected.

The Administration Officer had received 16 nominations for ordinary members of the committee. Five of the nominations were 'continuing members', and because the total number of nominees did not exceed the number set by the meeting, all nominees were declared duly elected without ballot. (Shirley Kemp was a continuing member but her nomination was removed from the list of because she had been elected as treasurer)

The continuing members elected were - Liz Boston, Wayne Fletcher, Steve McCormick and Tina Price.

The new nominees elected were - Karen Dore, Damian Davis, Tom Findlay, Nyaree Lawler, Pauline Mallick, Rick Mallick, Lani McGeady, Tiff Paley, Brendan Ragus, Kate Steeples and Alison Wroth.

The Administration Officer outlined the requirement in the rules to allocate varying terms between one year and three years for committee members, and said that the allocations would be done prior to the first committee meeting.

At the conclusion of the election, the Administration Officer explained that without a President or Vice President to take the Chair, the meeting would have to appoint a chairman to conclude the remainder of the business of the AGM. He suggested that the Immediate Past President, Bruce Shenn should fill the role, and the meeting agreed. Bruce Shenn took the Chair.

9. Appointment of an auditor.

Mr Frank Panizza had agreed to continue into 2024 as honorary auditor and he was thanked in his absence and endorsed as auditor by the meeting.

10. Membership fees for 2024.

Alison Wroth proposed that the option for 3-year membership be ended and that the membership fee for a one-year term remain at \$25.00. This would include two show passes, a copy of the show schedule and a voucher for complimentary beverage and cake for two



people to be mailed out prior to the show. The motion was seconded by Shirley Kemp. Carried. (5/2/24)

#### 11. Show entry fees.

David Chitty proposed that the show entry fees for 2024 remain the same as 2023. The motion to charge \$15 for adults, and \$5 for children and concessions was seconded by Shelley Dival. Carried. (6/2/24)

#### 12. Constitutional Amendment.

It was proposed by Geoff Appleby that - "That Rule 35 of the Toodyay Agricultural Society (Inc) constitution be deleted in its entirety and replaced by a new Rule 35 and other minor amendments be agreed to as circulated with the notice of meeting'

##### 35 - Term of Office

1. The term of office of a committee member begins when the member:
  - a. is elected at an annual general meeting, or
  - b. is appointed to fill a vacancy under rule 38.
2. Subject to rule 37, a committee member holds office until the position is declared vacant at an annual general meeting." And

The model rules be updated to reflect other minor changes contained in the proposed draft amended rules as circulated with the notice of the meeting.

The motion was seconded by Alison Wroth. Carried by in excess of the three-quarters support required for an amendment to the rules. (7/2/24)

13. Next meeting. The next annual general meeting of the Toodyay Agricultural Society will be held on Monday 10<sup>th</sup> February 2025.

14. There being no further business, the meeting was closed at 8.30 p.m.

### **35 Term of office**

- (1) ***In this rule*** - In Sub-rule (4)(a), “one third” is defined as five (5) members of the fifteen (15) member committee with the proviso that should there be less than fifteen members elected “one third” shall mean a lesser number which is closer numerically to one third of those members elected.
- (2) The term of office of a committee member begins when the member —
  - (a) is elected at an annual general meeting or under sub-rule 36(3)(b); or
  - (b) is appointed to fill a casual vacancy under rule 38.
- (3) Subject to rule 37, and rule 35 (3), a committee member holds office until the position on the committee is declared vacant at an annual general meeting.
- (4) Committee members shall be elected for a term of three years subject to;
  - (a) At the 2020 Annual General meeting one third of those members standing for election shall be elected for a one-year term, one third of those members standing shall be elected for a two-year term and one third of those members standing shall be elected for a three-year term. A ballot will be held to determine the various terms of office.
  - (b) At the 2021 Annual General meeting the members elected in 2020 to serve a one-year term shall stand down and be eligible for election for a three-year term.
  - (c) At the 2022 Annual General meeting the members elected in 2020 to serve a two-year term shall stand down and be eligible for election for a three-year term.
  - (d) At the 2023 Annual General meeting the members elected in 2020 to serve a three-year term shall stand down and be eligible for election for a three-year term.
  - (e) Thereafter five members, or any number of members less than five, shall be elected at each Annual General meeting to serve a three-year term.
  - (f) Should the number of continuing members be less than ten at any annual general meeting, the number of nominations may be increased to restore the balance.

30. Alteration of rules (1) Subject to sections 31 and 33, an incorporated association may alter its rules by special resolution but not otherwise. (Associations Incorporations Act 2015)

51. Requirements for special resolution (1) For the purposes of this Act, a resolution is a special resolution if it is passed — (a) at a general meeting of an incorporated association; and (b) by the votes of not less than three-fourths of the members of the association who cast a vote at the meeting. (Associations Incorporations Act 2015)

15. To set the date for the next Annual General Meeting. (10<sup>th</sup> February 2025)

16. Meeting closure.

The President invites all members to remain after the meeting for refreshments.